

ER 7-9235  
Lranch

~~Security Information~~

DEC -2 1953

MEMORANDUM FOR: Acting Personnel Director

SUBJECT: Airplane Travel

1. This is to confirm our telephone conversation of this morning in connection with the above subject. I indicated that Colonel White asked for the preparation of an Agency Notice stating that as Agency policy our personnel are entitled to and should be provided first-class travel accommodations. Such a Notice should make reference to the fact that this policy parallels the policies and practices of such other Federal establishments as State Department and FOA (after verifying that this is correct).

2. Please have your proposed Notice reviewed by the General Counsel and forwarded to this Office by 7 December 1953.

[Redacted]

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Special Assistant to DD/A

SA/DD/A:DCK:dh (2 Dec 1953)

Distribution:

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✓ DD/A Subject

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